

## Reed Sports Registration Information...REGISTERMYATHLETE.COM

1. Register for each sport you plan to play (each school year). Do this all at once so you don't have to re-register at the beginning of each season. REGISTER IN APRIL FOR THE FOLLOWING SCHOOL YEAR.
2. The following registrations can take up to a month for WCSD and NIAA approval...
  - a. Students on a variance.
  - b. Students who are coming from another high school.
  - c. Students who have divorced parents.
  - d. Students who have parents which share custody.
  - e. Students who attend another school but play sports at Reed.
3. Print the following forms from register my athlete
  - a. **Health Questionnaire:** Fill out and upload to register my athlete every year.
  - b. **Physical form:** Have doctor fill out. You will upload to register my athlete every year. Keep on file in your possession. You only need to see the doctor for a physical every other year (typically for your freshman and Junior school years).
  - c. Upload these forms to register my athlete using your phone to take a picture of the documents side by side. Then log in to register my athlete using your phone and upload your pictures using your phone.
4. Fees-Pay Cindy McDaniels in the main office in order to tryout/participate (one time per school year).
  - a. \$35-Transportation Fee (bus fee).
  - b. \$25-Activity Fee (free admission all school year to all games).
  - c. \$10 Athletic training supply fee (tape, ice, first-d supplies etc.).
  - d. \$5 Impact Test fee (concussion test).
5. You must have a 2.0 and a minimum of two credits to play and or tryout for a sport.
  - a. Fall sport eligibility is based on the student's second semester's GPA and credits from the previous school year.
  - b. Winter sport eligibility is based on the student's second semester's GPA and credits from the previous school year and then again based on the first semester's GPA and credits from the current year (GPA's and credits are checked twice for this season).
  - c. Spring sport eligibility is based on the student's first semester's GPA and credits from the current school year.

Need assistance? Contact Athletic Director Ryan Sims at [RFSims@washoeschools.net](mailto:RFSims@washoeschools.net) or 775-321-3105

Follow us on Twitter @ReedBombSquad

Website: [Reedhighschool.rschooteams.com](http://Reedhighschool.rschooteams.com)



## **Register My Athlete: Instructions for Parents**

Register My Athlete allows parents to register their athletes for sports online. Here are some basic steps to follow when registering your athlete for the first time. **This process is required for all athletes.**

1. Find Your School: Find your school by going to <http://registermyathlete.com/> selecting your state, and finding your school. Click on the school to continue to the next step. Schools are encouraged to make a direct link from their school's website.
2. Create an account: Now begin creating your account by clicking the "Create an Account" button. After filling in the required information the system will automatically log you in and you will be required to accept the terms of use.
3. Add a new athlete: The next step is to add an athlete. You can do so by clicking the "My Athletes" tab on the left-hand side of the page or by clicking "Add Athlete" underneath the "My Athletes" tab. This only needs to be done once during your athlete's entire career at a school. The information entered here will carry over from year to year. This information includes your athlete's contact information and medical information.
4. The athlete's profile: After you've created your athlete you will be brought to their Profile page. This page is a summary of their info and involvement.
5. Register for a sport: Click "+ Register for a Sport" to begin registration, you will be asked to choose which sport your athlete is registering for.
6. Your registration checklist: (This page shows the status of your athlete's registration. You will be asked to complete several steps to complete registration including agreeing to documents, and completing the physical).
7. Physicals: Physical documents should be completed by the parents (or medical professionals as needed). Parents have the ability to upload these physical documents to the system.
8. Uploaded documents will need to be verified by the admin at the school prior to be accepted as complete. If a document upload is rejected for any reason, the parent will receive an email with the rejection reason. After errors have been fixed parents will be able to re-upload the document for verification.
9. Complete registration: Your registration is complete once all items on the checklist have been completed.
10. After registration: After registration is complete, you can login at any time to view the Status of your athlete and their participation on the team.
11. Additional Athletes: Under the same account, repeat steps 3-9 to register additional athletes in the household.
12. Future Seasons & Years: Once your athlete has been added to your account, you only need to follow steps 5-8 to register them for another sport.

### Register My Athlete Tech Support

Email Support: [support@registermyathlete.com](mailto:support@registermyathlete.com)

Phone Support: 435-213-1601

Phone Support Hours:

Monday - Friday: 8:00am - 5:00pm



## RMA Sport Registration Cheat Sheet

1. Complete Register My Athlete (registermyathlete.com)
2. 9<sup>th</sup> – 12<sup>th</sup> grade students must have at least a 2.00 GPA for the previous semester and earned at least 2 credits
3. Live in the school's attendance zone.

### TRANSFERS

1. Moved
  - a. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - b. Proof of abandonment of previous residence (i.e. proof of sale, end of lease, terminations of utilities, etc.)
  - c. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
2. Residential Affidavit (family living with others – Ineligible for sports w/o hardship)
  - a. Copy of the signed residential affidavit form
  - b. Hardship Explanation – Must be described in RMA
  - c. Documentation of Hardship (i.e. legal documents, death certificate, police reports, proof on unemployment, letter from doctor, etc.)
  - d. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - e. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
3. Freshman Residence Verification (Divorce)
  - a. Complete Divorce Decree (living with parent who has primary physical custody)
  - b. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
4. Parents Separated
  - a. Legal documentation of custody agreement
  - b. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - c. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
5. Temporary Guardianship (Ineligible for sports w/o hardship)
  - a. Copy of the temporary guardianship papers
  - b. Hardship Explanation – Must be described in RMA
  - c. Documentation of hardship (i.e. legal documents, death certificate, police reports, proof on unemployment, letter from doctor, etc.)
  - d. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - e. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
6. Zone Variance (Sub-varsity participation only)
  - a. Copy of signed approved zone variance
  - b. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
7. Attending Charter School with No Sports
  - a. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - b. Proof of enrollment at Charter School
  - c. Transcript (Not required for incoming freshmen – 1<sup>st</sup> semester ONLY)
8. Homeschool
  - a. Need 2 proofs of current address (i.e. ID with current address, lease agreement, utility bill, etc.)
  - b. Copy of the Homeschool Declaration Form
  - c. Proof that the student is enrolled in 2 units of semester credit and is maintaining a 2.0 GPA.

This list is intended to be a guide and is not a complete list of all needed information. Each transfer should be confirmed with the RMA.